



MINUTES OF THE TOWN BOARD MEETING July 11, 2024

1. **Call meeting to order, Pledge of Allegiance, and announcement of meeting notice.** The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.
2. **Roll call.** Town Chairman Robert Hartwig, Supervisors Dave Behringer, Marcy Bishop, and Joe Kufahl were present. Supervisor Steve Fischer was excused. Also, present was Deputy Kyle Wright, Attorney Paul Alexy and Clerk Bob Eichner.
3. **Approval of the agenda.** Motion by Kufahl, seconded by Bishop, to approve the agenda. Motion carried 4-0.
4. **Approval of the minutes.** Motion by Bishop, seconded by Behringer, to approve the minutes for June 13, 2024 Town Board meeting, and the June 20, 2024 Special Town Board Meeting. Motion carried 4-0.
5. **Resident comment on any agenda item.** No Public Comments
6. **Washington County Sheriff Liaison report** – Deputy Wright presented the June, 2024 Sheriff's report.
7. **Jackson Fire Department Report** – There were 78 medical calls and 24 fire calls in June. 3 fire inspections in June. Second round of inspections begin July 1, 2024. Fire Dept worked with the Building Inspector on the Schreiber Foods remodel the Boehlke Bottled Gas expansion, Kettle Moraine Lutheran High School expansion, and the Cedar Jack's remodel.
8. **Consideration of Temporary Picnic License for Trinity Evangelical Lutheran Church, 1268 Pleasant Valley Road, for their Annual Summer Picnic.** Motion by Kufahl, second by Bishop, to approve the Picnic license for Trinity Church. Motion carried 4-0
9. **Consideration of a Petition to discontinue the Public Way known as Louis Lane, Moraine Development LLC, Petitioner.** Motion by Bishop, second by Hartwig to refer this item to Parks & Planning Commission for review and hold a Public Hearing on August 8, 2024. Motion carried 4-0.
10. **Consideration of Draft Resolution TOJ-2024-009, A Resolution to exceed the State-imposed Levy Limit and placement of the Levy Limit Increase Referendum Question on the November 5, 2024 General Election Ballot.** Motion by Kufahl, second by Bishop to consider final draft of Resolution TOJ-2024-009 supporting a \$316,000 increase in the 2024 Levy Limit placing a referendum question on the November 5, 2024 General Election ballot. Motion carried 4-0.
11. **Consideration of proposals for the replacement of the Transfer Station Roof and Additional Repairs.** Motion by Kufahl, second by Bishop to accept the proposal from Red Door Builders for \$14,888.00. Motion carried 4-0.
12. **Consideration of Request for Proposals to Lease, Operate and Staff, the bar and lounge at the Town Hall Campus.** Clerk Eichner reported that Rick's Spirits on Main was not interested in leasing the bar. Eichner send the proposal to the American Legion Post, but no response was received. The board suggested sending the ad to the Tavern League and the Jackson Business Alliance. No other action taken.
13. **Preliminary Consideration of the Renewal of the Town Assessor Contract with Catalis.** Eichner reported that we will be receiving a contract renewal proposal from Catalis soon.
14. **Consideration of selling Truck #18.** Motion by Bishop, second by Kufahl, to place Truck 18 on the Wisconsin On-line Auction website for sale. Motion carried 4-0.

15. **Consideration of proposals to replace the one-ton patrol/dump truck.** After discussion, this item was tabled to the August Board meeting so that Spvr. Fischer could present his proposals.
16. **Consideration of purchase of a used forklift.** The consensus of the Board is that the Town should not buy a used forklift in lieu of the skid-loader as the forklift would not allow for dumping of materials into trucks.
17. **Discussion and possible action – Consideration of increasing the staff during operating hours at the Transfer Station and Recycling Center and use of part-time staff for processing recyclables.** Motion by Bishop, second by Behringer, to increase part-time staff at the Recycling Center to 3 on Thursdays, maintain a minimum of 3 on Saturdays, and utilize part-time staff to process recyclables during the week. Motion carried 4-0.
18. **Presentation of the Town of Jackson Election Emergency Contingency Plan.** Eichner presented a draft of the Election Emergency Contingency Plan. A final draft will be considered at the August Board meeting.
19. **Washington County Board Report.** Hartwig attended the Railroad Consortium meeting in Juneau. The discussion included State and Federal grants available to railroads. At the County meeting, the county chairman gave a report on the upcoming election policies and procedures. Two retiring county employees were honored. Samaritan home is officially under private ownership.
20. **Treasurer's report.** The Treasurer's report and facility rental report were presented. We are getting a lot of repeat business with rentals. We received our second Transportation Aid payment.
21. **Ground's report.** Mark repaired a hose bib and bought new hoses. He is continuing to trim along the trails. One tire was changed on the lawnmower. Mark & Elizabeth cut up three fallen trees. Mark also mowed lawns and took care of the garbage for JAYBA. He sprayed weeds and cleaned gutters.
22. **Noxious Weeds report.** Addressed a thistle complaint at 2669 Sherman Road. Owner rents field to a farmer who he will ask to help take care of the problem. Others present who have seen the field stated that the Thistles have been mowed down.
23. **Building's report.** Behringer spoke to a sewer contractor, A-Team Services, about the drain problem at Town Hall. The contractor suggested a couple of solutions. One option is to try to descale the old pipe. Another option is to replace the portion of old pipe outside the building and descale and line the portion under the building. The contractor is willing to come out and film the line and give us a quote for what he believes is the best option.
24. **Transfer Station report.** No report
25. **Equipment Manager report –** Hartwig shared pictures of Truck #24. No other report
26. **Highway/Chairman's report.** Hartwig received a call from a neighbor of Lannon Quarry complaining that the blasting was nearing the top seismic allowance and that she was concerned about damage to her home. Hartwig spoke to Hans Dawson at Lannon, and he reported that they will try to keep the levels under 5. **Highway Report –** hauled recyclables, burned brush 3 times, cut the brush at Zion Cemetery, removed wood from the trees taken down by Asplundh for We Energies, Roadside mowing, cleared brush at intersection vision corners, did cold patching, picked up roadside garbage, and removed road-kills. Washington County did Crackfilling on Cedar Creek Road and on Mourning Dove Drive.
27. **Zoning Administrators Report.** The Boehlke Bottled Gas expansion is going well. Micech is working with the fire department regarding special training in the new bottling plant. KMLHS has received their Building Permit. The Zoning Board of Appeals approved a variance for a new pole ban on Spring Valley Road. Micech has been involved with a neighbor dispute on Cedar Creek Road involving dogs and flooding. Also investigating a flooding issue at the end of Summer Dr.
28. **Clerk's report.** Ballot boxes are now allowable for elections. The Partisan Primary is August 13, 2024. Absentee ballots have been issued. In person voting begins July 30th.
29. **Communications and announcements.** None

30. Review of bills and authorization of payment. Motion by Bishop, seconded by Kufahl to approve the vouchers as presented. Motion carried 4-0.

31. Adjournment. Motion by Kufahl, seconded by Behringer, to adjourn at 8:55 pm. Motion carried 4-0.

Respectfully Submitted,

Robert M Eichner

Robert M. Eichner, Clerk

Approved: August 8, 2024

Robert H Hartwig

Robert Hartwig, Chairman