



MINUTES OF THE MEETING OF THE JACKSON TOWN BOARD OCTOBER 10, 2024

- 1. Call to order** – The meeting was called to order by Chairman Hartwig at 7:00pm with the Pledge of Allegiance. Clerk Eichner. Confirmed that the meeting was properly noticed.
- 2. Roll call** – Present: Chairman Bob Hartwig, Supervisors Dave Behringer, Joe Kufahl, Marcy Bishop, and Steve Fischer, Zoning Administrator Jim Micech, Retiring Treasurer Monica Diaz, Incoming Treasurer Jean Wills, Deputy Clerk Connie Diaz, and Clerk Bob Eichner
- 3. Approval of the meeting agenda** – Motion by Bishop, second by Behringer, to approve the meeting agenda as presented. Motion carried 5-0.
- 4. Approval of the minutes** – Motion by Bishop, second by Fischer, to approve of the minutes for the September 5, 19, and October 2, Special town Board meetings and the September 12, 2024 Town Board meeting. Motion carried 5-0.
- 5. Resident comment on any agenda item.** There were no comments.
- 6. Washington County Sheriff's Department Report.** There was no report from the Sheriff's office, however Clerk Eichner did present the Jackson Fire department report.
- 7. Discussion and possible action – Consideration of Resolution J-2024-012, Service Recognition for Treasurer Monica Diaz** – Motion by Bishop, second by Fischer, to approve Resolution J-2024-012. Motion carried 5-0.
- 8. Administer Oath of Office to new Town Treasurer** – Clerk Eichner administered the Oath of Office to incoming Treasurer Jean Wills
- 9. Discussion and possible action – Consideration of an application for a two-year Operators License for Kelly Wiley, Cedar Jacks** – Motion by Bishop, second by Kufahl, to approve the Operator's License for Kelly Wiley. Motion carried 5-0.
- 10. Presentation and discussion only – Archeological Investigation of Zion Lutheran Cemetery** – Dr. Ned Farber, Wisconsin Lutheran College, presented the findings of the archeological investigation of Zion Lutheran Cemetery. After review, Dr. Farber indicated two ten foot by ten-foot areas in the cemetery that could hold several cremation burials only. A full report will be sent to the Town in the coming months.
- 11. Discussion and Possible Action – Consideration of Resolution J-2024-013 A Resolution of Intent to Incorporate Farmland Preservation Areas into the Comprehensive Land Use Plan for the Town of Jackson: 2050** – Motion by Kufahl, second by Bishop to adopt Resolution J-2024-013. Motion carried 5-0.
- 12. Discussion and possible action – Consideration of Resolution J-2024-014, A Resolution to Adopt the Amended Washington County All Hazard Mitigation Plan** – Motion by Fischer, second by Bishop, to adopt Resolution J-2024-014. Motion carried 5-0.
- 13. Discussion and possible action – Bid results for the Sale of Truck 18** – Truck 18 was sold at auction for \$10,900.
- 14. Discussion and possible action – Emergency Repairs to Bridge on Pleasant Valley Road at Lakeside Foods.** – After discussion, Eichner was instructed to contact firms to work on the engineering for the required repairs.
- 15. Discussion and possible action – Consideration of Security Fencing and Security Camera Changes at the Transfer Station/Recycling Center** – Motion by Kufahl, second by Bishop, to authorize



the solicitation of proposals for the installation of security fencing and gate for a total cost not to exceed \$25,000. Motion carried 5-0. Bishop is recommending using a new security firm for the camera system. A possible second vendor, Riley Fitzgerald has been contacted.

- 16. Discussion and possible action – Consideration of a proposal for new office copier/printer from Novatech** – Motion by Kufahl, second by Behringer, to approve the contract for a new office copier/printer. Motion carried 5-0.
- 17. Discussion and possible action – Consideration of hours for 2024 Trick-or-treat** – Motion by Bishop, second by Behringer to set the day and hours for Trick-or-Treat to be the same as those set by the Village of Jackson. Motion carried 5-0.
- 18. Reports**
- 19. Washington County Board report.** – Hartwig presented a written copy of the Washington County Board report.
- 20. Treasurer’s report.** – The Treasurer’s report and the Facility rental report were presented. Diaz has been working with Wills on all aspects of the job. Tax prep is in process. Still waiting for our credit card machine.
- 21. Buildings report** – Blinds have been repaired, the exterior painting is completed, replaced furnace filters, and cleaned out the pavilion garage and repaired a lock on the pavilion. Re-staining the picnic tables on the patio.
- 22. Grounds report** – They have been cutting trees along the south tree line and along the trails. Still doing some mowing, blew out the gutters on Town Hall and installed no-ATV signs on trails. Kufahl suggested that we investigate installing gutter guards. Asked that we order the guards and have them delivered to Town Hall.
- 23. Weed Commissioner’s Report** – Complaint about weeds, an HOA on Stoney Creek.
- 24. Transfer Station report** – Nothing additional to report.
- 25. Highway Superintendent/Equipment Manager Report** – The forklift was delivered today, south side of the transfer station has been cleaned up, put more boards along the south wall to protect the walls from damage moving gaylords around. Neighbor to the south is concerned with tree on Town property that is dying and asked if it could be taken down. Brakes need to be fixed on Truck #16. Signage put on Truck #24 and the new backhoe.
- 26. Highway/Chairman’s report** – Burned brush, responded to the bridge accident on Pleasant Valley Road, working on shouldering, finished roadside mowing, picked up several dead animals.
- 27. Zoning Administrator’s report** – Micech still working on a couple of yard complaints.
- 28. Clerk’s report** – Election is almost overwhelming, Connie has been doing an amazing job with absentee ballots, a lot of wasted postage. The postcards for the second round of information are going out on Monday. The open house is set for October 24th. There may be grants available for cameras on drop boxes. We have received 5 applications for the Assistant Supervisor/patrolman position including 3 from this Spring.
- 29. Communications and announcements.** None
- 30. Review of bills and authorization of payment.** Motion by Bishop, second by Fischer, to approve bills and payments.
- 31. Budget Workshop** – The draft budget was reviewed and adjusted, and a review meeting is set for November 7, to review final changes if the referendum does not pass.



32. Adjournment Motion by Bishop, second by Behringer to adjourn at 11:16pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Clerk

Robert H Hartwig
Chairman