



**MINUTES OF THE PARK AND PLANNING COMMISSION MEETING
APRIL 24, 2024**

1. **Call meeting to order, Pledge of Allegiance, and confirmation of meeting notice.** The meeting was called to order, with the reciting of the Pledge of Allegiance, at 7:00pm by Chairman Dave Klug. Clerk Eichner confirmed proper notice of the meeting.
2. **Roll Call** – Members present: Chairman Dave Klug, John Bales, Chad Johnson, Dave Behringer, Bob Traska, Dennis Bell, and Marcy Bishop. Vice-Chairman Arlyn Johnson and Member Andy Jones were excused. Also present was Zoning Administrator Jim Micech, Attorney Tim Andringa, and Clerk Bob Eichner.
3. **Approval of the Agenda** – Motion by Bell, seconded by Bishop, to approve the agenda as presented. Motion carried, 7-0.
4. **Approval of the minutes** – Motion by C. Johnson, seconded by Bell, to approve the minutes of the March 27, 2024 Parks and Planning meeting. Motion carried, 7-0.
5. **Any Town Resident to comment on any agenda item** – James Jens, 4823 Maple Road, objected to the issuance of a conditional use permit to Tony Matuszczak (Item 8). Mr. Jens stated he believed that the construction equipment Mr. Matuszczak has was for a business being run out of his home. Outside storage is not permitted per Town code. Mr. Jens believes that allowing the CUP will allow for other businesses to do the same in residential zoning districts. He also questions why the extension? Wasn't the CUP temporary?
Susan Jens, 4823 Maple Road, Theresa Miller, 4826 Maple Road, and Jeremy Deck, 5851 Maple Road all agreed with Mr. Jens' objections.
there were no other public comments.
6. **Introduction of new Town Attorney.** Remzy Bitar of Municipal Law and Litigation Group introduced himself as the Town's new Attorney, along with Paul Alexy. They begin working for the Town on May 1, 2024. The Commission thanked Attorney Andringa for his 10 years of service to the Town of Jackson. No action taken.
7. **Dale Schreiber Family Trust – Tracy Senkbeil – 1170 Pleasant Valley Road – Concept Review of a future land division – T7-0036 – A1 - Discussion only.** Ms. Senkbeil presented a concept plan for a land division, separating 5 acres around the farmstead from the tillable land. After discussion, the consensus by the Commission was for the petitioner to proceed with the CSM. No action taken.
8. **8. Anton & Janice Matuszczak – 4736 Maple Road – T7-0074 – Conditional Use Permit Request for a two (2) year period to store construction equipment and building supplies outside on the site south of the existing pole barn. Discussion and possible action.** Considering the advice of Attorney Andringa that Mr. Matuszczak's request for an extension of his CUP constituted a change in the CUP and requires a public hearing, a motion was made by C. Johnson, seconded by Bell, to schedule a public hearing for the extension of the Conditional Use Permit for 7:00pm, May 29, 2024. Motion carried 7-0.
9. **Zoning Administrator's Report** – Cedar Jacks is close to opening. There is still a lot of work being done without permits. There is another right-of-way issue on Park Manor Court. There is a permit application that will be rejected for a pole barn being constructed in front of a residence.
10. **Correspondence and announcement** – None

11. Adjournment of Parks and Planning Commission – Motion by Bishop, seconded by Traska to adjourn at 7:42pm. Motion carried, 7-0.

Respectfully submitted,

Robert M Eichner

Robert M Eichner, Town Clerk
Approved: May 29, 2024

Jim Micech

Jim Micech, Zoning Administrator