



MINUTES OF THE TOWN BOARD MEETING
February 9, 2023

Call meeting to order, Pledge of Allegiance and announcement of meeting notice. The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

Roll call. Town Chairman Robert Hartwig, Supervisors Dave Behringer, Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Also present was, Attorney Tim Andringa, Treasurer Monica Diaz, Zoning Administrator Jim Micech, Highway Superintendent Ron Eickstedt, Parks & Planning Vice Chairman Arlyn Johnson, and Clerk Bob Eichner.

Approval of the agenda. Motion by Kufahl, seconded by Behringer, to approve the agenda. Motion carried 5-0.

Approval of the minutes. Motion by Bishop, seconded by Behringer, to approve the minutes for the December 8, 2022 and January 12, 2023 Town Board meetings. Motion carried 5-0.

Resident comment on any agenda item. Clerk Eichner read letter from Ms. Charlotte Gruszynski, 1015 Sherman Road, who could not attend the meeting in person. Ms. Gruszynski was in support of both the Deputy Clerk Title change and in favor of the Town contracting with Spectrum to bring broadband internet to the Town facilities. There were no other public comments.

Washington County Sheriff Liaison report – No report; Deputy Wright was not present.

Closed Session pursuant to Wis. Stats. §19.85(1)(e) to discuss Final Draft Lease Agreement with JAYBA for use of a portion of the Town Hall property, 3146 Division Road. Motion by Kufahl, second by Fischer to move into closed session. Motion carried 5-0 on a roll-call vote.

Reconvene into Open Session. Motion by Bishop, second by Kufahl, to reconvene in open session. Motion carried 5-0 on a roll-call vote.

Discussion and possible action – Authorization to release the Final Draft Lease Agreement with JAYBA for use of a portion of the Town Hall property, 3146 Division Road to JAYBA. Motion by Kufahl, second by Bishop, to authorize the release of the final draft lease agreement to JAYBA for their review and execution.

Discussion and possible action – Draft Ordinance J23-001 to amend the 2050 Comprehensive Land Use Plan to change the M-1 Zoning to A-1 at the Tax Key ID T7-0088-00A, Melissa Gindt and Corey Loosen owners, for public hearing and final consideration on April 13, 2023. Motion by Bishop, second by Fischer to approve the draft ordinance J23-001 to amend the 2050 Comprehensive Land Use Plan for final consideration on April 13, 2023

Discussion and possible action – Title change for Office Assistant to Deputy Clerk. Attorney Andringa presented his opinion on this item. Per Statute, the Clerk can name one or more deputy clerks to assist in the completion of his duties, without the approval of the Board. The Board does control the wages for the deputy clerk. Motion by Bishop, second by Fischer, to approve the title change for the Office Assistant to Deputy Clerk. Motion carried 5-0.

Update, discussion, and possible action – Spectrum Broadband Internet Service for Town Hall. No formal action was taken on this item. The Board believed that the installation costs were too high. Clerk Eichner was advised to speak to AT&T about reinstating the ‘land line’ service.

Discussion and possible action – Appointments to the Community Development Authority. Motion by Behringer, second by Bishop, to confirm the appointment of Joe Kufahl to a one-year term, Andy Jones to a three-year term, and Todd Oestreich and Dennis Bell to 4-year terms on the Community Development Authority. Motion carried 5-0

Discussion and possible action – Possible additional recreation program opportunities at Town Hall & Park. The board discussed possible recreational uses for Town Hall and the surrounding park. Pickle ball, cornhole, and soccer were some of the sports that were mentioned. No action was taken on this item.

Update, discussion, and possible action - Town Hall remodeling. The only outstanding items on the remodel are the finishing and painting around the doors on the south and west sides of the remodel area, construction of a concrete stoop at the east lobby doors, and siding and soffit repairs on the west side of the building. Behringer will obtain bids for the east side work. No further action was taken.

Discussion and possible action – Long range plan for remodeling/improvements to the Buckskin bar and the barn. The Board discussed a long-range plan for upgrades to the Buckskin Bar on the north end of Town Hall and the barn on the south end. **No formal action** was taken, but the Board did reach a consensus that estimates should be obtained to make the bar suitable for use and rental, and that a new structural analysis should be done to the barn.

Discussion and possible action – Capital Road Projects for 2023 and possible road tour. The Board discussed possible projects for 2023. The priority construction projects are to place the surface course on Church Road, Maple Road, and Spring Valley Road. Section line roads in need of sealcoating are Bridge Road and Mill Road. The 2023 Road Tour was scheduled for March 11, 2023 beginning at 8:00am. No further action was taken.

Washington County Board Report. The Board decided against using land in the Town of Erin for a halfway house. The board also approve budgeting \$500,000. For repairs and maintenance to Samaritan House.

Treasurer's report. The December 2022 Treasurer's report was presented We collected 4.6 million in taxes: about 73%. We have issued 383 dog tags and 905 transfer station placards. We gave out 923 total TS placards in 2022. We are investigating banking alternatives after a series of issues with BMO arose during tax collection. Monica will be on vacation the week of March 20th.

Ground's report. No Report

Building's report. Spvr. Behringer received a quote for transfer station repairs from Walters Buildings, who built the original building. \$3500 to repair the Roof and \$2978 to fix the hole in the back wall. Sherwin-Williams provided a paint specification for the transfer station. Dave will give it to the contractor who bid the painting last year to see if his bid changes.

Transfer Station report. Bishop will be monitoring the vehicles using the transfer station on Saturdays in February. She has turned a few away already.

Noxious Weeds report. No report

Highway/Chairman's report. Burned the brush pile. Hauled 6 loads of recyclables. Broke down metal and aluminum. The side boards on truck 14 were replaced. Plowed and salted 8 times. Washed the plow trucks and serviced equipment. Cleaned the fuel tanks and services the Kubota lawn mower. The spray patcher needed service – turn signals. Picked up roadside garbage.

Zoning Administrators Report. The Board will be considering rezoning of Witte property adjacent to the Gindt/Loosen Property. The Preliminary Plat for Windmill Trace is moving slowly. Many of the lots have seasonal high groundwater which limits the construction of homes and septic system. The owner will be granting an indefinite extension to approve the map given this and other circumstances. We energies will most likely take ownership of the new solar farm on Sherman Road before construction is complete.

Clerk's report Primary Election on February 21, 2023 – State Supreme Court. First shared election with Town of Germantown. They have an additional primary for State Senate. Spring Election is April 4, 2023. We will be looking into changing financial software. Customer Service has been extremely poor with Town Hall software.

Communications and announcements. None.

Review of bills and authorization of payment. Motion by Bishop, seconded by Behringer to approve the vouchers as presented. Motion carried 5-0.

Adjournment. Motion by Kufahl, seconded by Bishop, to adjourn at 10:30 pm. Motion carried 5-0.

Respectfully Submitted,

Robert M Eichner
Robert M. Eichner, Clerk
Approved: March 9, 2023

Robert H Hartwig
Robert Hartwig, Chairman