



**Minutes of the Town of Jackson Parks & Planning Commission
October 30, 2024**

- 1. Call meeting to order** – The meeting was called to order at 7:00pm by Chairman David Klug with the Pledge of Allegiance. Zoning Administrator Micech confirmed that the meeting was properly noticed.
- 2. Roll Call** – Present: Chairman Dave Klug, Vice Chair Arlyn Johnson, Members John Bales, Chad Johnson, Andy Jones, Joe Kufahl, Bob Traska, Dennis Bell, Steve Fischer, and Zoning Administrator Jim Micech
Excused: Clerk Bob Eichner
- 3. Approval of the agenda** – Motion by Traska, second by Bell to approve the meeting agenda as presented. Motion carried 9-0.
- 4. Approval of the minutes of the September 25, 2024, meeting** – Motion by Fischer, second by Jones, to approve the minutes for the September 25, 2024, meeting. Motion carried 9-0.
- 5. Any Town Resident to comment on any agenda item** – There were no comments from residents.
- 6. Laverne Bublitz – Don Thoma – 1113 and 1103 State Highway 60, Cedarburg – A1 - Final CSM Review of a land division of T7-0610-00B, -610-00A and -0610** – Motion by C. Johnson, second by Jones to approve the Certified Survey Map subject to the Zoning Board of Appeals granting a Variance for the land division. Motion carried 9-0.
- 7. Kevin Eickstedt – 1689 State Highway 60 – Concept Review for a 42'x80' detached building for seasonal sales of vegetables, honey, meat & fruit – A1- T7-0586** – Mr. Eickstedt presented a concept layout of a proposed steel building for his vegetable business and equipment storage. Micech stated the applicant will need to bring in final plans, elevations, site plans, colors and types of materials for approval and a Conditional Use Permit will be required and approved by the Parks and Plan Commission. Discussion occurred and the committee consensus was favorable.
- 8. Proposed amendment to Ordinance No. 21-03 which amended Title X of the Municipal Code for Accessory Building Heights and Area in R1, R2, R3 and A1 Zoning Districts** – Micech stated when the ordinance was approved in May of 2021, the intent of the ordinance was to regulate the total area of accessory structures based on the total acreage of a land parcel. When the ordinance was written, the word “total” was not included and as the result has created some confusion of maximum area allowed. Micech proposed amending the ordinance by inserting “total in area”. Discussion occurred on the number of buildings permitted and maximum area of accessory structures allowed. Motion by A. Johnson, second by Traska to insert “in cumulative area” and to pass this onto the Town Board for review. Motion carried 8-0; Fischer abstained.



9. **Zoning Administrator's Report** – Micech received a complaint regarding the yard conditions on a multifamily building on Highway P and has issued a notice for the owner to clean up the yard and remove all unlicensed and disabled vehicles. Cedar Jacks was issued a Temporary Occupancy to open for business while they complete some minor items. They will open starting Thursday, November 21, 2024. Follow up continues on three other properties that complaints were received for yard debris and disabled vehicles. Micech also stated the JAYBA Contract is up for renewal and the committee should consider if they would like to alter anything in agreement. Discussion occurred and it was agreed that if no issues had occurred during the previous term and the fees received covered all expenses that it should be left as is.
10. **Correspondence and announcement** – Next meeting due to Thanksgiving holiday will be Wednesday, December 04, 2024.
11. **Adjournment of Parks and Planning Commission** – Motion by Bales, second by Jones, to adjourn the meeting at 8:03 pm. Motion carried 9-0.

Respectfully submitted,

Jim Micech

Zoning Administrator